

Personnel Policy

South Sioux City Public Library

(Approved by the City Council of the City of South Sioux City May 8, 2017)

The City Council of South Sioux City is responsible for establishing guidelines for city employees.

A committee will be responsible for the interviewing and the hiring of the Library Director. The committee will consist of the City Clerk, City Administrator, a Library Advisory Board member and a Library staff member. Final approval of the Library Director will be made by the City Council of South Sioux City.

Hiring of other Library personnel will consist of the Library Director and the City Clerk.

- Selection of staff members is based solely upon merit, with due consideration of personal, educational and physical qualifications and aptitudes for the positions regardless of race, color or sex.
- Posted job applications shall be made to the Library Director or the City Clerk.
- Job Descriptions
 1. Detailed descriptions for each position are available at the Library and from the South Sioux City Clerk.
 2. Job descriptions and requirements may be reviewed and changed by the Library Director and a majority vote of the Library Board at any regularly scheduled Library Board meeting.

All Library staff will follow the City of South Sioux City Personnel Manual (adopted August 13, 2007 Resolution 2007-83, with various amendments)

(Approved by the Advisory Board, revised 8/03/2016)