

June 17, 2009

The first meeting of the South Sioux City Public Library Advisory Board met at the South Sioux City Public Library, 2121 Dakota Ave, South Sioux City, NE. at 5pm on June 17, 2009.

Present were Twila Preston, Sue McDonald, Jan Johansen, Merrie Stinger and the Library Director David Mixdorf. Absent was Audrey Murphy, who was on vacation.

The board members were taken on a walking tour of the library building, including the main library, the coffee house, the Community College area, the community meeting room, and the police exercise area.

After the tour the group met in the library meeting room. The library director handed out the folders containing these documents:

- South Sioux City Public Library Mission Statement
- ALA Library Bill of Rights statement
- ALA Freedom to Read Statement
- ALA Freedom to View Statement
- Intellectual Freedom Statement
- Certification of library boards information- Pocket Guide to the Nebraska Library Board Manual
- Chapter 12 of the Nebraska Library Board Manual pertaining to Advisory Boards
- A Citizens Guide to Nebraska's Open Meeting Law
- Open Meetings Act
- City ordinance of the City of South Sioux City, Nebraska, establishing the library board as an advisory board.
- The original By-Laws of "The South Sioux City Public Library Board of Trustees."

The library director presented a power point presentation on these documents and discussion about these documents. Also included was information about the Nebraska Library Commission.

Discussion was held on establishing a regular scheduled meeting time and place. Till all members would be able to meet and discuss schedules, only the next meeting date was finalized. The next meeting will be held Wednesday, July 15th at 5:30 pm in the Library Meeting Room.

Discussion was held about electing officers. Till all members would be able to meet and discuss about the positions, the election of officers was withheld.

Discussion was held on the most important task to complete first. This would be to establish the By-Laws for the Library Advisory Board.

The meeting was ended at 6:45pm

Submitted by David Mixdorf, South Sioux City Public Library Director

MINUTES OF THE SOUTH SIOUX CITY PUBLIC LIBRARY
ADVISORY BOARD

The Advisory Board of the South Sioux City Public Library met on July 15, 2009 at 5:00 p.m. Present were Jan Johansen, Sue McDonald, Audrey Murphy, Twila Preston, and Merrie Stinger. Also in attendance was Library Director, Dave Mixdorf.

Meeting was called to order at 5:30pm by Jan Johansen

Jan Johansen stated that a current copy of the Open Meetings Act is posted on the north wall in the library meeting room and is available for review by all citizens in attendance.

Minutes of the June 17 meeting were distributed to Board members.

Correspondence and communications: Murphy read a letter from the All American Concert Band that the SSC Friends of the Library was chosen as a recipient for proceeds from a 2009-2010 season concert. The Board unanimously voted to respond that our choice would be the April 11, 2010 concert date; the October 18, 2009 concert was chosen as our second choice.

Librarian Report: Mixdorf reported on the good participation at the recent Harry Potter trivia contest. Event calendars for July and August were distributed. Mixdorf plans to work on a humanities grant to help support presentations/programs once a month in the library. There has been conversation with Goodwill Industries regarding their renting/staffing the coffee shop as a training facility. There has been discussion regarding the library becoming a “memories” site for northeast Nebraska.

Standing Committee Reports: N/A

Special Committee Reports: N/A

Old Business

Election of Officers: Jan Johansen was nominated as president by Murphy; Stinger seconded the motion. Voting aye: McDonald, Murphy, Preston, and Stinger. Voting nay: none. Sue McDonald was nominated and approved as secretary.

Establish calendar of meetings: The Board will meet regularly on the first Wednesday of each month at 5:30 p.m. in the library meeting room. The August 2009 meeting will be a Board certification training session.

By-Laws: Discussion and changes were suggested. Revised by-laws will be reviewed at the next meeting.

New Business:

Georgianna Vranesh attended the meeting and discussed bus service in South Sioux City.

Announcements and Miscellany:

Mixdorf announced that the Foundation Board needs members. He also informed the Board that new members need to be recruited for the Friends of the Library.

Adjournment:

Stinger moved to adjourn the meeting at 6:25; Murphy seconded the motion. Voting aye: Johansen, McDonald, Murphy, Preston, and Stinger. Voting nay: none

Meeting was adjourned.

MINUTES OF THE SOUTH SIOUX CITY PUBLIC LIBRARY ADVISORY BOARD

The Advisory Board of the South Sioux City Public Library met on August 5, 2009 at 5:30 p.m. Present were Jan Johansen, Sue McDonald, Audrey Murphy, Twila Preston, and Merrie Stinger. Also in attendance was Library Director, Dave Mixdorf.

The meeting was called to order at 5:30 p.m. by Jan Johansen. Johansen stated that a current copy of the Open Meetings Act is posted on the north wall in the library meeting room and is available for review by all citizens in attendance.

Minutes of the July 15, 2009 meeting were distributed to Board members and declared approved as corrected.

Correspondence and Communications: None

Librarian Report: Mixdorf reported on monthly usage of services at the library. People have been showing interest in the Friends group, and have been volunteering for activities. The Friends brochure is being re-done. Goodwill is still interested in the coffee house, but no decisions have been reached at this point. Mixdorf has several musical events scheduled in the next few months.

Standing Committee Reports: N/A

Special Committee Reports: N/A

Old Business:

By-Laws: Preston moved to accept the by-laws as revised; Stinger seconded the motion. Motion was passed unanimously.

New Business:

Northeast Library System Annual Meeting: September 16, 2009 - 1 day workshop at the Lifelong Learning Center on the Northeast Community College campus in Norfolk. A session schedule was distributed.

NLA Conference October 29-30, 2009 - Mixdorf distributed workshop information.

Announcements and Miscellany:

Murphy reported that she had replied to the All American Concert Band with our preferred concert dates, and has not heard back from them.

Adjournment: Stinger moved to adjourn; Murphy seconded. The motion was passed unanimously; the meeting was adjourned at 6:10 p.m.

Following adjournment, Johansen, McDonald, Murphy, Preston, Stinger and Mixdorf viewed the certification training N Compass Live: Nebraska Memories.

President

Secretary

MINUTES OF THE SOUTH SIOUX CITY PUBLIC LIBRARY ADVISORY BOARD

The Advisory Board of the South Sioux City Public Library met on October 7, 2009 at 5:30 p.m. Present were Jan Johansen, Sue McDonald, Audrey Murphy, Twila Preston, and Merrie Stinger. Also in attendance was Library Director, Dave Mixdorf.

The meeting was called to order at 5:30 p.m. by Jan Johansen. Johansen stated that a current copy of the Open Meetings Act is posted on the north wall in the library meeting room and is available for review by all citizens in attendance.

Minutes of the August 5, 2009 meeting were distributed to Board members and declared approved.

Correspondence and Communications: Mixdorf announced that the Advisory Board has been certified and accredited to 2012 by the Nebraska Library Commission at the Essential Accreditation level.

Librarian Report: Mixdorf distributed reports for both August and September.

Standing Committee Reports: N/A

Special Committee Reports: N/A

Old Business:

Mixdorf recently attended the **Northeast Library System Annual Institute/Meeting**.

Mixdorf and Johansen plan to attend sessions of the upcoming **NLA/NEMA Fall Conference**.

All American Concert Band-HyVee Sales: HyVee has agreed to allow the library to set up a table near the entrance of the store, where we can sell tickets for the upcoming All American Band Concert. The library retains the full ticket sale price (\$10) for any tickets we sell. Murphy volunteered to work on Friday; McDonald volunteered to work on Saturday. Mixdorf will also work both days.

New Business:

Library Evaluation (public): Mixdorf explained that to move up another level of certification, it will be necessary for the library to do an evaluation. The Board discussed the possibility of developing an evaluation form to be printed or included in the local utility newsletter. Further discussion was tabled until the November 2009 meeting.

Friends group (brochure, suggestions): Mixdorf distributed a sample brochure for the Board to review. The Board agreed that the brochure is attractive; suggestions were made regarding the format of the information. Mixdorf will get a price for getting the brochures printed, and will check with the City to see if the brochure or this information could be incorporated in the local utility newsletter mailing.

Program Suggestions: It was suggested that the library host the Chamber Coffee Hour during National Library month. Mixdorf will check with the Chamber office about getting on the agenda. Mixdorf reported that he would like to add something to "movie time"; he is thinking of providing popcorn and wants to look into getting popcorn donated or getting a popcorn making machine.

Library Grant - Gates Foundation Online Hardware Grant: The South Sioux City public library has qualified for and is participating in the Opportunity Online hardware grant. 10

computers/\$26,000 has been awarded; Mixdorf has been working on coming up with the nearly \$10,000 matching funds.

Challenged book committee volunteer: Mixdorf suggested that our “policy is only half there”. If somebody challenges a book, there is no plan going forward. Mixdorf proposed developing a committee of 7 or 9 people by recruiting volunteers from various sources (Library Advisory Board, City Council/City Department Heads, and from the public) who would read the challenged book, meet for discussion, and make a decision on whether the local library would ban the book. Preston volunteered to represent the Advisory Board on this committee.

A certification training video was not presented, but Mixdorf did provide a demonstration of the library’s facebook and twitter pages. It was agreed that the Board would prefer to have either an Advisory Board business meeting or a certification training video, but not both in one evening.

Adjournment: Preston moved to adjourn; Murphy seconded. The motion was passed unanimously. The meeting was adjourned at 6:30 p.m.

President

Secretary

MINUTES OF THE SOUTH SIOUX CITY PUBLIC LIBRARY ADVISORY BOARD

The Advisory Board of the South Sioux City Public Library met on November 4, 2009 at 5:30 p.m. Present were Sue McDonald, Audrey Murphy, Twila Preston, and Merrie Stinger. Absent was Jan Johansen. Also in attendance was Library Director, Dave Mixdorf.

The meeting was called to order at 5:30 p.m. by Merrie Stinger. Stinger stated that a current copy of the Open Meetings Act is posted on the east wall in the library café and is available for review by all citizens in attendance.

Minutes of the October 7, 2009 meeting were distributed to Board members, and without correction, declared approved.

Correspondence and Communications: None

Library Report: Mixdorf distributed report for October; library usage continues to increase.

Standing Committee Reports: N/A

Special Committee Reports: N/A

The library evaluation (public) was tabled until the next business meeting.

Mixdorf and Murphy reported that the library received \$1,500 from the recent All American Concert Band concert.

Mixdorf reported that five books have been selected for the next One Book One Siouland. Patrons will be voting to choose the book that will be read.

Adjournment: Preston moved to adjourn; Murphy seconded the motion. The motion was passed unanimously. The meeting adjourned at 5:58.

Board members viewed the certification training video: Ncompass Live: Nebraska Library Accreditation, Librarian Certification and Library Board Certification: The Whys & Hows.

Acting President

Secretary