

MINUTES OF THE SOUTH SIOUX CITY PUBLIC LIBRARY  
ADVISORY BOARD

The regular monthly meeting of the Advisory Board of the South Sioux City Public Library was held on January 5, 2011. Present were Board members Ardell Bengtson, Jan Johansen, Sue McDonald, Randy Meyer, Twila Preston, Sally Reinert, and Merrie Stinger. Also in attendance was Library Director, Dave Mixdorf. President Jan Johansen called the meeting to order at 5:30 p.m. and noted that a current copy of the Open Meetings Act is posted north of the meeting table and is available for review by all citizens in attendance. Minutes of the November 3, 2010 meeting were distributed to Board members. Minutes stand approved.

**Correspondence and communications:** Mixdorf has been sharing Audrey Murphy updates with the Board.

**Librarian Report:** Mixdorf distributed services usage statistic reports, which continued to show impressive increases in library service usage. As a result of the recent Optimist Club Wreath Silent Auction held in the library, a donation of \$1,100 was made for the library's children's area. Mixdorf also reported on additional computer equipment that was attained as a result of grant money the library recently received.

**Committee Reports:** NA

**Old Business:**

**Board Member Replacement:** Ardell Bengtson, Randy Meyer and Sally Reinert were introduced as new Advisory Board members.

**Behavior Plans:** The behavior plan policy is still being worked on.

**New Business:**

**New Technology Plan:** Mixdorf suggested that a committee be formed to write a new technology plan and suggested that a 3-5 year replacement policy be developed within that plan.

**Review Mission Statement:** Mixdorf recommended that a committee be established to develop an updated Mission Statement. He suggested the Mission Statement should be re-done every five years.

**Strategic Plan:** Mixdorf asked the Board to recommend 10-15 people from a cross section of the community to participate in a committee to develop a Strategic Plan for the library.

**50+ Area:** Mixdorf is working toward establishing an area in the library for patrons aged 50+ .

**Small Business Incubator:** Mixdorf is working on developing a program between the local city, businesses and library to help get small businesses established in the community.

**History Group:** Dan Nieman, a library staff person, has contacted the local historical group regarding development of our library as a central site for community historical material.

Preston moved to adjourn the meeting; Stinger seconded. Motion carried. Meeting adjourned at 6:15 p.m.

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President

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Secretary



MINUTES OF THE SOUTH SIOUX CITY PUBLIC LIBRARY  
ADVISORY BOARD

The regular monthly meeting of the Advisory Board of the South Sioux City Public Library was held on April 6, 2011. Present were Board members Ardel Bengtson, Jan Johansen, Sue McDonald, Randy Meyer, Twila Preston, Sally Reinert, and Merrie Stinger. Also in attendance was Library Director, Dave Mixdorf. President Jan Johansen called the meeting to order at 5:30 p.m. and noted that a current copy of the Open Meetings Act is posted north of the meeting table and is available for review by all citizens in attendance. Minutes of the March 2, 2011 meeting were distributed to Board members; minutes stand approved.

**Correspondence and communications:** None were presented.

**Librarian Report:** Mixdorf distributed the monthly Usage Statistics, which showed a notable increase in circulation.

**Old Business:**

**Library Evaluations:** The Advisory Board worked on tabulating responses to the evaluations that were received and recording comments that were written on the evaluations.

Preston moved to adjourn the meeting; Stinger seconded. Motion carried. Meeting adjourned at 7:15 p.m.

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President

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Secretary

**MINUTES OF THE SOUTH SIOUX CITY  
PUBLIC LIBRARY ADVISORY BOARD  
Meeting on DECEMBER 7, 2011**

The regular monthly meeting of the Advisory Board of the South Sioux City Public Library was held on the 7th day of December, 2011. Present were board members Jan Johansen, Ardel Bengtson, Sally Reinert, Randy Meyer, Merrie Stinger and Twila Preston. Also in attendance was Library Director, Dave Mixdorf. The meeting was called to order at 5:30 p.m. by President Jan Johansen and he stated that a copy of the Open Meetings Act is posted on the north wall of the meeting room and is available for review by all those in attendance. Minutes of the monthly meeting held on November 2, 2011, were distributed to Board Members. The minutes of such meeting stood approved as read.

**Correspondence and Communications:** None

**Librarian Report:**

Monthly usage statistics reports were distributed. Mixdorf commented on such statistics and reported on upcoming events. Some of these events were Teen Tech Week (ALA program), Choose Privacy Week, Preserving documents and info. Dave will also be contacting the school system about setting up a Homework Hotline at the library.

**Old Business:**

New Board Member:

The request for applicants to fill the vacancy will be published.

Best Small Library:

Dave Mixdorf reported that all material has been submitted to qualify for this award. We will not know the winner until February.

Book Sale:

The Library book sale netted \$569.00. Over 100 people attended.

Computer Classes

Dave presented December and January brochures of the computer classes offered by the library. The list also appeared in the city newsletter.

Optimist Wreath Auction:

The auction went very well. A follow-up meeting will be held by the committee on December 15. The children's reading program benefits from this auction.

Connections to other agencies or groups:

Jan presented information on active groups and agencies in the community to Dave. This information will be used for connections for library programs.

Foundation Request:

Dave presented information on the cost of a podcast Apple Computer with software for video and photography. Cost is approximately \$2500. A popcorn maker (\$300-400) and upgrading all computers to Windows 7 and Office 2010. No final decision was made.

Staff:

Odessa Meyer attended the NASA conference in Florida over the Thanksgiving weekend. She was able to watch a launch. She brought back information that will be used for the summer reading program at the library. The theme will be “Dream”.

**New Business:**

Coffee Hour:

The library will host the Chamber Coffee Hour on January 27.

Library activities:

Dave updated the board on some activities that will take place at the library in December. Among these are “Classic Movie Night”, Movie trivia contest, and a “Recipe Swap”.

**Motion to Adjourn:** Motion by Sally Reinert, Second by Merrie Stinger to adjourn. Motion passed. Meeting adjourned at 6:00 p.m.

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President

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Secretary