

Call the Inspection Services Department @ 402-494-7518 to schedule an inspection.

MOBILE HOME PERMIT APPLICATION & INSPECTION CHECKLIST

Applicant

Name: _____ Phone: _____
Address: _____ Mobile: _____
City, State Zip: _____ Fax: _____

Court Name: _____ **Lot #:** _____

Mobile Home: Year: _____ Model: _____
HUD # _____ Size: _____ (length & width)
Name of Manufacture _____

Fee Amount: \$25.00 Initial inspection fee \$50.00 Each subsequent inspection

Signature: _____ **Date:** _____

(Print Name)

MINIMUM REQUIREMENTS

- Pass Fail **Relocated or Used Mobile Homes ONLY**
Trailer set on proper stand.
Footings 16"W x 24"D @ 8' o.c. Blocking perpendicular to frame with cells vertical and capped with 4" solid caps.
- Pass Fail **NEW MOBILE HOMES: Homes set on piers, in ground, 42" min depth, 24" inches across, every 6ft. Homes must be installed by HUD certified & State of Nebraska Licensed Mobile Home installers. Installers are to Complete all HUD paperwork, and submit back to HUD.**
- Pass Fail Tie downs with proper ground anchors. **NEW- PER HUD REQUIREMENTS**
- Pass Fail Lot, dwelling, and premise are kept in a clean and sanitary condition.
- Pass Fail **NEW MOBILE HOMES – Plastic under mobile home per HUD Installation Requirements.**
- Pass Fail 20 feet side of trailer to side of trailer. (New lots only) 10 feet side of trailer to side of trailer. 8 feet to side of trailer to end of trailer. 6' end to end.
- Pass Fail Lot numbers shall be at least 2 ½" in height attached to the trailer and plainly visible from the road.
- Pass Fail 2½-ft. sidewalk to trailer.
- Pass Fail 2 off street parking spaces.

Existing courts exempt.

<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Skirting installed but not permanently attached to ground. NEW HOMES: INSTALL PER HUD REQUIREMENTS
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	sheds located at least 3 ft if non-combustible material, 5ft if combustible material, from your trailer and 5' from any neighboring trailer measured from the closest edge of the shed. State Fire Marshall Reg. 6.4
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	All egress doors shall be provided with proper steps and handrail. All decks 30" above grade shall be provided with proper guardrails.

<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Proper water/sewer connection.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Approved heat tape & GFCI plug-in for heat tape.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Minimum 115/230v, 100 amp. service to each trailer with properly sized over current device. "Mobile Home Court Owned" over current device must be within 30 ft of mobile home & within site.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	All exterior central air units must be properly wired with an exterior disconnect means & supported properly.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Proper gas piping extended out to gas pedestal.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Exterior walls and roof, weather tight, water tight, and in good repair.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Roof shall be capable of supporting the normal loads to be placed thereon.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	At least 150-sq. ft. for first occupant and 100 additional sq. ft. for each additional occupant.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	NO ADDITIONS supported by the mobile home Unless designed by a design professional.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Every exterior door provided with self closing screened storm door.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Every window or other device with openings to outdoor space shall be equipped with screens
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Every window and door to the exterior shall be weather tight, rodent proof, and in good repair.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Safe and Unobstructed means of egress.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	All plumbing shall be installed properly and maintained in good working condition, free from leaks, and shall provide adequate pressure to all fixtures.

<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Water heating unit compartment in sound condition. Gas water-heating equipment approved for mobile home use. -If EL – disconnect required in water heater compartment.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Cold water shut off on water heater.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	GFCI outlets within 6' of a sink and all exposed exterior outlets.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Wiring shall comply with the National Electric Code.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Kitchen sink in good working order. Hot & cold running water with adequate pressure.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Kitchen with adequate means of cooking, cold storage, storage, and food prep.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Kitchen stove properly installed. Exhaust vent properly installed
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Adequate garbage disposal and storage.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Bathroom water closet properly installed. Flooring around water closet in sound condition, proper flush valve, properly connected to closet flange, in good working condition.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Bath lavatory properly installed with hot & cold water, no leaks, in good working condition.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Bathtub and/or shower in good working condition, with hot & cold water. Compartment caulked and watertight. Compartment walls in sound condition.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Interior walls, floors, ceilings, and all appropriate coverings shall be in good repair, rodent proof, and capable of supporting the loads which may be placed upon thereon.
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	All rooms shall have adequate light and ventilation.

INSPECTOR'S NOTES AND ADDITIONAL COMMENTS:
